

TAX NEWSLETTER

NO. 1 - FEBRUARY 2022

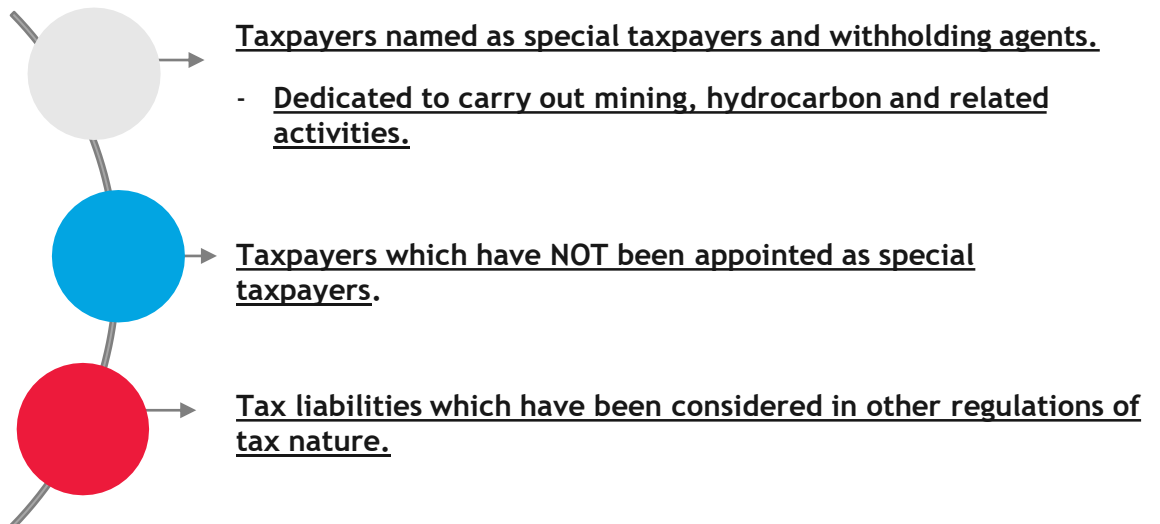


Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1 Book flights	2	3	4 Marketing conference	5 Marketing conference	6	7
8	9	10 11 a.m. Meeting with George	11	12	13 11 a.m. Wedding Anne & Simon	14
15 3 p.m. Meeting Finance Department	16	17	18	19 10 a.m. Conference call with Japan office	20	21
22	23	24 1 p.m. Lunch with Alice	25	26	27 Weekend in the woods	28 Weekend in the woods
29 9 a.m. Meeting	30					

CALENDAR OF TAXPAYER'S TAX LIABILITIES / FEBRUARY 2022

This calendar of tax liabilities has been prepared based on current tax laws and other regulations, in order to inform and ease compliance with the relevant tax regulations.

Likewise, this calendar was designed taking into account the tax liabilities that have to be observed by taxpayers described as special, and those who have not been described as special by the Integrated National Service of Customs and Tax Administration (SENIAT), taking also into account the annual liabilities, the regular and irregular close of the tax year.



This document is of informative nature and it does not express an opinion from BDO Martínez, Perales & Asociados. Certainly, all the precautions have been taken in the preparation of this material, but the Firm does not take responsibility for errors and omissions, and neither it assumes responsibility for damages and losses arising from the use of the information herein.

Taxpayers appointed as special taxpayers and withholding agents

Taxpayer's tax liabilities	Last digit of the TIN (Tax identification number)				
	0 and 8	1 and 4	2 and 3	5 and 9	6 and 7
Returns between days 1 and 15 of the month, both inclusive: - <u>Value-added tax (VAT).</u> - <u>VAT Withholdings.</u> - <u>Income tax advance payments.</u> - <u>Tax on large financial transactions (IGTF)</u> ¹ .	23	22	17	25	18
Returns between day 16 and the last day of the month, both inclusive: - <u>Value-added tax (VAT).</u> - <u>VAT Withholdings.</u> - <u>Income tax advance payments.</u> - <u>Tax on large financial transactions (IGTF)</u> ¹ .	14	02	04	10	08
Taxpayer's tax liabilities	Last digit of the TIN (Tax identification number)				
	0 and 5	6 and 9	3 and 7	4 and 8	1 and 2
<u>Submit return and pay withholdings of the income tax return.</u>	07	09	04	10	08
<u>Submit return and payment of income tax (ISLR); and the informative declaration of investments in Low Taxation Jurisdictions (JBIF).</u> (For those taxpayers whose close of the tax year is November 30, 2021).	23	22	17	21	18
<u>Submit the Estimated Income Tax Return (ISLR) and the payment of the installments</u> ² . (For those taxpayers whose close of the tax year is August 30, 2021).	14	09	11	10	08
<u>Submit return and payment of income tax (ISLR); and the informative declaration of investments in Low Taxation Jurisdictions (JBIF).</u> (For those taxpayers whose close of the tax year is December 31, 2021).	-	-	-	25	-
<u>Submit declaration and payment of Stake activities or Gambling.</u>	08				
<u>Submit return and pay the income tax withholdings for the lottery prizes made between day 1 and 15 of the month, both inclusive.</u>	17				
<u>Submit return and pay the income tax withholdings for the lottery prizes made between day 16 and the last day of the month, both inclusive.</u>	02				

- 1) The tax liability will be originated when settlement of debts are done through payments or other means of defrayal without intervention of banks or other national financial institutions.
- 2) The Constituent Decree by means of which the Temporary Regime for the payment of VAT and Income Tax Advances is established, published in Official Gazette No. 6,396 Special Issue on August 21, 2018, indicates in its article 15 that the Regime established in such Decree is temporary and it will replace the advance payment provisions contained in the Regulations of the Income Tax Law (art. 156). Likewise, article 12 of the aforementioned Decree provides that it will be in force until its total or partial repeal by the Executive Branch, however, to this date, it has not been repealed yet.

Special taxpayers dedicated to carry out mining, hydrocarbon and related activities

Taxpayer's tax liabilities	Last digit of the TIN (Tax identification number)				
	0 and 5	6 and 9	3 and 7	4 and 8	1 and 2
<u>Submit and pay VAT.</u>	14	09	11	10	08

Click on the tax liability to consult.



Taxpayers that have NOT been named as special taxpayers

Taxpayer's tax liabilities	Submission Day
<u>Submit return and payment of the value-added tax (VAT)</u> ³ .	15
<u>Submit return and payment of the withholdings of income tax.</u>	10
<u>Submit return and payment of income tax (ISLR); and Submit informative declaration of investments in Low Taxation Jurisdictions (JBIF)</u> (for those taxpayers whose tax year ended on November 30, 2021).	28
<u>Submit the Estimated Income Tax Return (ISLR).</u> (for those taxpayers whose fiscal year ended on August 30, 2021).	28

3. Formal taxpayers of the tax (article 8 of the Value-Added Tax (VAT) Law) who have NOT been described as special taxpayers by the Tax Administration, have to submit the informative return within 15 continuous days following the expiration of each quarter or semester, as appropriate, in accordance with what is provided by articles 9 and 10 of Administrative Ruling No. SNAT / 2003 / 1,748, on the Liabilities to be met by formal Taxpayers of the VAT, published in Official Gazette No. 37,677 of April 25, 2003.

Tax liabilities which have been considered in other regulations of tax nature

Taxpayer's tax liabilities	Submission Day
<u>Submit employers and employees' fees to the Venezuelan Social Security Institute (IVSS) / Download the payment order on the IVSS website.</u>	IVSS-Online system- Payment order
<u>Submit the return and payment of the levy to the National Institute for Training and Socialist Education (INCES).</u>	7
<u>Submit declaration and payment of the levy for Science, Technology and Innovation Act (LOCTI)</u> (for those taxpayers whose fiscal year ended on August 30, 2021).	28
<u>Submit declaration and payment to the tax to the National Fund for the Development of Sports, Physical Activity and Physical Education (LODAFEF)</u> (for those whose fiscal year ended on October 31, 2021).	28
<u>Submit estimated return and payment of the tax to the National Fund for the Development of Sport, Physical Activity and Physical Education (LODAFEF)</u> (for those whose fiscal year ended on July 31, 2021).	6

[Click on the tax liability to consult.](#)



Decentralized Entities, decentralized and autonomous services, with or without business purposes

Taxpayer's tax liabilities	Last digit of the TIN (Tax identification number)				
	0 and 5	6 and 9	3 and 7	4 and 8	1 and 2
Submit the return of the levy for 70% of the income by the decentralized or autonomous services and decentralized entities.	14	09	11	10	08

* The legal and regulatory periods of time will be counted in the following way (article 10 of the Organic Tax Code):

...Omitted...

3. In all the cases, the periods and deadlines that become due on a non-working day for the Tax Administration, it is understood as to be postponed until the next first working day.

Sole Paragraph. Non-working days are those days declared as holidays according to legal regulations, as well as those in which the respective administrative office was not open for customer service; this has to be proved by the taxpayer or person in charge according to the means established by the Law. Likewise, there are considered non-working days, only for the purposes of the declaration and payment of the tax liabilities, the days in which the financial institutions which have been authorized to act as tax collecting offices of national funds were not open to the public, as stated by their annual calendar of activities.

...Omitted...

[Click on the tax liability to consult.](#)

Schedule under the system 7+7 Plus

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Relaxation	-	1	2	3	4	5	6
Relaxation	7	8	9	10	11	12	13
Relaxation	14	15	16	17	18	19	20
Relaxation	21	22	23	24	25	26	27
Relaxation	28	-	-	-	-	-	-

- **Holidays:** February 28 - Carnival.
- **Non-working days:** Weekends.
- **Bank holidays:** -

✓ It is important to take into consideration that the Executive Branch might announce the change of the 7+7 plus System, based on the study done on the behaviour of the Coronavirus spread, with the purpose of evaluating preventive measures for the expansion.

HANDBOOK OF BASIC ORIENTATION

Taxpayer's tax liability	Regulations	Due date - Legal Foundation	Official Gazette
Value-added tax (VAT) and Income Tax Advance Payments			
<p>Submit declaration and payment of value-added Tax (VAT).</p> <p><i>Ordinary Taxpayers which have not been appointed as special taxpayers by the Tax Administration.</i></p>	<p>General Regulations of the Act that establishes the Value-Added Tax (VAT). Decree No. 206 dated July 9, 1999.</p>	<p>Article 60. The calculation and payment of the tax must be performed in the declaration and payment form, according to the means and systems authorized by the Ministry of Finance. It has to be submitted within fifteen (15) continuous days following the taxable period, before the banking institutions that have entered into agreements with the Tax Administration or other offices authorized by it.</p>	<p>Special Issue No. 5,363 dated July 12, 1999.</p>
<p>Declarations of the Value-added tax and its advance payments.</p> <p>Payment of the amounts withheld corresponding to the VAT by the withholding agents.</p> <p>Income tax (ISLR) Advance Payments.</p> <p><i>Taxpayers named as Special Taxpayers (SPE).</i></p>	<p>Calendar of special taxpayers and withholding agents for those liabilities that have to be observed in the year 2021.</p>	<p>Article 1. The returns of the special taxpayers that have been notified expressly of that status by the Integrated National Service of Customs and Tax Administration (SENIAT), relating to the value-added tax (VAT), the income tax, with their advance payments included, as well as the payment of the amounts withheld by the withholding agents in matters of Income Tax and Value-Added Tax (VAT), have to be submitted according to the last digit of the Tax Identification Number (TIN) and on the due dates established in the calendar for the year 2020.</p>	<p>No. 42,038 dated 30 December 2020. Ruling No. SNAT/2020/000078</p>
Income Tax (ISLR)			
<p>Submit final income tax return.</p> <p>Taxpayers which have not been named as special by the Tax Administration.</p>	<p>Regulations of the Income Tax Law.</p>	<p>Article 146. Definitive income tax returns must be submitted within three (3) months following the end of the taxpayer's taxable year, even though the extensions granted by the Tax Administration.</p>	<p>Special Issue No. 5,662 dated September 24, 2003.</p>

Taxpayer's tax liability	Regulations	Due date - Legal Foundation	Official Gazette
Income Tax (LISLR)			
<p>Submit final income tax return of the legal entities.</p> <p><i>Taxpayers appointed as Special Taxpayers (SPE).</i></p>	<p>Calendar of special taxpayers and withholding agents for those liabilities that have to be fulfilled in the year 2021.</p>	<p>Article 1. The returns of the special taxpayers that have been notified expressly of that status by the Integrated National Service of Customs and Tax Administration (SENIAT), have to be submitted according to the last digit of the Tax Identification Number (TIN) and on the due dates established in the calendar for the year 2021.</p>	<p>No. 42.038 dated 30 December 2020. Ruling No. SNAT/2020/000078.</p>
<p>Submit the estimation of the income tax return and pay the resulting amount of the tax in its entirety or the first of the six portions.</p> <p><i>Taxpayers which have NOT been named as Special Taxpayers by the Tax Administration.</i></p>	<p>Regulations of the Income Tax Law.</p>	<p>Article 164. From the resulting tax amount advance, only seventy-five percent (75%) will be paid. It has to be <u>paid from the sixth month after the closing of the fiscal year</u> and up to six (6) portions of equal amounts, monthly and consecutive. The payment will be done using the payment form in force authorized by the Tax Administration or through the means of payments authorized by the Tax Administration. In cases where the portions are not exact, the difference will be included in the first portion.</p>	<p>Special Issue No. 5,662 dated September 24, 2003.</p>
Income Tax Withholdings (RISLR)			
<p>Submit the declaration and pay the Income Tax withholdings (ISLR) made on wages, salaries and other withholdings.</p> <p><i>Taxpayers which have NOT been appointed as Special Taxpayers by the Tax Administration</i></p>	<p>Administrative Ruling No. SNAT/2009-0095 dated on September 22, 2009.</p>	<p>Article 4. The tax withheld has to be paid within the first ten (10) continuous days of the month following the one in which the payment or crediting was made. The taxpayers described as special taxpayers by the Integrated National Service of Customs and Tax Administration (SENIAT) must pay the withholdings made within the periods established in the calendar of declarations and payments of the special taxpayers.</p>	<p>No. 39,269 dated September 22, 2009.</p>

Taxpayer's tax liability	Regulations	Due date - Legal Foundation	Official Gazette
Income Tax Withholdings (RISLR)			
<p>Submit the declaration and pay the Income Tax withholdings (ISLR) made on wages, salaries and other withholdings.</p> <p><i>Taxpayers appointed as Special Taxpayers (SPE).</i></p>	<p>Calendar of special taxpayers and withholding agents for those liabilities that have to be fulfilled in the year 2021.</p>	<p>Article 1. The returns of the special taxpayers that have been notified expressly of that status by the Integrated National Service of Customs and Tax Administration (SENIAT), relating to the value-added tax (VAT), the income tax, with their advance payments included, as well as the payment of the amounts withheld by the withholding agents in matters of Income Tax and Value-Added Tax (VAT), have to be submitted according to the last digit of the Tax Identification Number (TIN) and on the due dates established in the calendar for the year 2021.</p>	<p>No. 42.038 dated 30 December 2020. Ruling No. SNAT/2020/000078.</p>
Investments in Low Taxation Jurisdictions (JBIF)			
<p>Submit the informative declaration on the investments in Low Taxation Jurisdictions (JBF).</p> <p><i>Taxpayers which have NOT been named as Special Taxpayers (SPE).</i></p> <p><i>Taxpayers appointed as Special Taxpayers (SPE).</i></p>	<p>By means of Decree No. 2,163, the Decree with Rank, Value and Force of Law of Partial Reform of Decree with Rank, Value and Force of Income Tax Law is enacted.</p>	<p>Article 105. For the purposes of the previous article, taxpayers must <u>submit together with their final income tax return for each year</u>, before the Tax Administration office corresponding to their fiscal residence, an informative statement on the investments that during the year have carried out or kept in jurisdictions with low taxation, accompanying the account statements for deposits, investments, savings or any other document that proves the investment.</p>	<p>Special Issue No. 6,210 dated December 30, 2015.</p> <p>No. 42.038 dated 30 December 2020. Ruling No. SNAT/2020/000078.</p>
High Net Worth Tax (IGP)			
<p>Declare and pay the High Net Worth Tax.</p> <p><i>Taxpayers named as Special Taxpayers (SPE).</i></p>	<p>Constitutional Law that enacts the High Net Worth Tax</p>	<p>Article 25. The return and payment of this tax shall be made within the due date and under the forms and modalities established by the Tax Administration.</p> <p>Article 4. Taxpayers appointed as special taxpayers as stated by the provisions of article 1 of the Constitutional Law that enacts the High Net Worth Tax, shall declare the tax in accordance with the provisions established for this purpose by this Service in its Tax Website.</p> <p>The return and payment of this tax shall be made in the period between October 1 and November 30 of each year.</p> <p>Article 1. The returns of the Special Taxpayers that have been expressly notified of this status by SENIAT, regarding the Tax on Large Assets, shall be submitted according to the last digit of the Tax Identification Number (TIN) and on the due dates of the calendar for the year 2021.</p>	<p>No. 41,696 dated August 16, 2019.</p> <p>Ruling No. SNAT / 2019/00213 published in Official Gazette No. 41,697 dated August 19, 2019.</p> <p>No. 42.038 dated 30 December 2020. Ruling No. SNAT/2020/000078</p>

Taxpayer's tax liability	Regulations	Due date - Legal Foundation	Official Gazette
Tax on Large Financial Transactions (IGTF)			
<p>Declare and pay the Tax on Large Financial Transactions.</p> <p><i>Taxpayers appointed as Special Taxpayers (SPE).</i></p>	<p>Large Financial Transactions Tax Law.</p> <p>Calendar of special taxpayers and withholding agents for those liabilities that have to be fulfilled in the year 2021.</p>	<p>Article 16. Taxpayers and those responsible, as the case may be, must declare and pay the tax provided for in this Decree with Rank, Value and Force of Law, in accordance with the following rules:</p> <ol style="list-style-type: none"> 1. Every day, the tax that is levied on debits made from bank accounts and other financial entities. 2. According to the Calendar of Payments of Value-Added Tax Withholdings for Special Taxpayers, the tax that falls on the settlement of debts through payment or other mechanisms to wipe out a debt, without the mediation of banks or other financial institutions. 3. The declaration and payment of the tax provided by this Decree with Rank, Value and Force of Law must be made, in the place, form and conditions established by the National Tax Administration through a general Ruling. 	<p>Special Issue No. 6,210 dated December 30, 2015.</p> <p>No. 42.038 dated 30 December 2020. Ruling No. SNAT/2020/000078.</p>
Levy to the Venezuelan Institute of Social Security (IVSS)			
<p>Declare and pay the tax to the Venezuelan Institute of Social Security (IVSS).</p>	<p>Partial Reform to the General Regulations of the Social Security Law.</p>	<p>Article 100. The Venezuelan Institute of Social Security may establish that the payment of taxes be made for periods of four (4) or five (5) weeks.</p> <p>From the moment of updating the IVSS system (Tiuna System), the payment invoices have a deadline which oscillates between 1 or 2 months to pay the employer and employee's portion.</p>	<p>No. 39,912 dated April 30, 2012.</p>
Levy to the National Institute for Training and Socialist Education (INCES)			
<p>Pay the employer levy corresponding to each quarter.</p> <p>Submit the quarterly separated aggregate of the development of the collective, comprehensive, continuous and permanent training and self-training plan and program and the data of the participants before INCES.</p>	<p>Law of the National Institute for Training and Socialist Education.</p>	<p>Articles 49 y 50. Work entities that belong to the private sector and governmental companies with their own and self-managed income, which employ five or more workers, are obliged to pay to INCES 2% of the normal monthly salary paid to workers, within five days after the expiration of each quarter. Workers are obliged to pay 0.5% of their annual profits, Christmas bonuses or end-of-year bonuses. Work entities must withhold said percentage and pay it within 10 days of payment.</p> <p>All work entities are obliged to submit the collective training and self-training plan. For the first quarter of the year, the work entity will hand in the separated aggregate until November 30 of the year prior to its execution. For successive quarters, it must be submitted within 15 working days before the beginning of the quarter to be executed.</p>	<p>Special Issue No. 6,155 dated November 19, 2014.</p> <p>No. 41,054 dated December 16, 2016. Ruling No. OA-2016-12-545.</p> <p>https://inces.gob.ve/index.php/plan-de-formacion-y-autoformacion-de-trabajadoras-y-trabajadores/</p>

Taxpayer's tax liability	Regulations	Due date - Legal Foundation	Official Gazette
Quasi-fiscal Exactions contained in special laws			
Declaration and payment of the tax of Science, Technology and Innovation Act (LOCTI)	Decree No. 1,411, by means of which the Decree with Rank, Value and Force of Law of Reform of the Organic Law for Science, Technology and Innovation is dictated.	Article 27. The tax established in article 23 of the Present Decree with Rank, Value and Force of Law, will be paid and declared before the National Fund for Science, Technology and Innovation (FONACIT), <u>during the second quarter after the closing of the corresponding fiscal year.</u>	Special Issue No. 6,151 dated November 18, 2014.
Declaration and payment of the Tax to the National Fund for Sports, Physical Activity and Physical Education (LODAFEF).	Decree No. 8,820, by means of which, Partial Regulations Number 1 of the Organic Law Of Sports, Physical Activity and Physical Education is dictated.	Article 50. The declaration and self-settlement of the tax provided by article 68 of the Organic Law of Sport, Physical Activity and Physical Education must be made online through the portal or website and in accordance with the manuals, instructions and resolutions that the National Institute for Sports issues, within one hundred and twenty (120) continuous days after the closing of the taxpayer's accounting year.	No. 39,872 dated February 28, 2012.
Estimated declaration of the Tax to the National Fund for Sports, Physical Activity and Physical Education (LODAFEF)	Decree No. 8,820, by means of which, Partial Regulations Number 1 of the Organic Law Of Sports, Physical Activity and Physical Education is dictated.	Article 56. Estimated Declaration. Taxpayers must comply with an estimated declaration of the Tax for the National Fund for Sports, Physical Activity and Physical Education. Said estimated declaration will be Zero point Twenty-five percent (0.25%) of the Net Income or Accounting Profit for the fiscal year of the immediately preceding year. It has to be made online through the portal or website of the National Institute of Sports according to the manuals, instructions and resolutions that it issues. <u>It will be declared one hundred and ninety (190) days after the accounting closing of taxpayers and the settlement may be paid in three (3) portions, with a period of up to thirty (30) continuous days between every payment.</u>	No. 39,872 dated February 28, 2012.
Declaration and payment of the tax of the Drugs Organic Act (LOD)	Drugs Organic Act.	Article 32. Private legal entities, consortium and state-owned companies with business purposes, with fifty workers or more, are obliged to pay the equivalent of one percent (1%) of their earnings or profit in operations for the year before the National Anti-Drug Fund, <u>within sixty continuous days from the close of the respective fiscal year.</u>	Special Issue No. 6,151 dated November 18, 2014.

Taxpayer's tax liability	Regulations	Due date - Legal Foundation	Official Gazette
Stake activities or gambling (AJEA)			
Submit the declaration and pay the Income Tax withholdings made to the Stake Activities or Gambling. <i>Taxpayers described as Special Taxpayers (SPE).</i>	Tax on Stake Activities or Gambling Act. Calendar of special taxpayers and withholding agents for those liabilities that have to be fulfilled in the year 2021.	Article 13. Taxpayers subject to the tax regulated by this Law are obliged to declare and pay, in the form, conditions and deadlines established for that purpose by the Integrated National Service of Customs and Tax Administration (SENIAT). According to the last digit of the Tax Identification Number (TIN), in accordance with the Special Taxpayers Calendar issued by SENIAT (= tax regulatory body)	No. 38,708 dated June 19, 2007. No. 42,038 dated 30 December 2020. Ruling No. SNAT/2020/000 078.
Decentralized entities, decentralized services or autonomous services, with or without business purposes			
Submit the return of the tax of 70% of the income of the decentralized or autonomous services and decentralized entities..	Decree No. 4,278, by means of which exceptional mechanisms are established for the optimization and tracking of the income received by the decentralized or autonomous services and decentralized entities of the Republic, with or without business purposes.	Article 3. The decentralized entities, decentralized or autonomous services, with or without business purposes will declare and pay monthly before the National Office of Treasury, seventy per cent (70%) of the income that they received due to fees, taxes, tariff, commissions, surcharges (or late fees) and public prices, independently that these payments are expressed in bolivars, foreign currencies or sovereign crypto-currencies, according to the regulations enacted by the Integrated National Service of Customs and Tax Administration (SENIAT) to that effect. Omissis...	No. 42,004 dated November 10, 2020.
Informative Declaration of transactions carried out with related parties abroad			
Submit the Informative Declaration of Operations Carried Out with Related Parties Abroad	N° SNAT-2003-2424	Article 1. Taxpayers of the income tax who carry out operations with related parties abroad must submit, <u>in the month of June following the close of their fiscal year</u> , the "Informative Declaration of Operations with Related Parties Abroad" observing the "Instructions for the Preparation of the Informative Declaration of Operations with Related Parties Abroad "(Form PT-99) and its Annexes "A", "B", "C", "D" and "E" , which are an integral part of this Ruling. Taxpayers, who have <u>a fiscal year other than the calendar year</u> , must submit the return to which the heading of this article refers to, <u>within six (06) months following the close of their fiscal year.</u>	No. 37.879 dated February 13, 2004.

Breach to comply with tax liabilities within the terms provided by the Calendar of Special Taxpayers and other tax provisions will be penalized in accordance with the Organic Tax Code. Ask our experts about the periodic review service of compliance with formal tax duties, and avoid the risks of tax contingencies due to financial penalties and measures to close establishments, in the event of a possible inspection procedure by the Tax Administration.



IMPORTANT NOTICE

We remind you that according to article 9 of the Administrative Ruling SNAT / 2013/0048 that regulates the Single Registry of Tax Information (RIF), the Digital Supporting Document of the Tax Identification Number (TIN) is valid for three (3) years counted from the date of issuance and, it has to be renewed within a period of no more than thirty (30) working days after its expiration date.

Failure to update the RIF within the established deadlines constitutes a breach of the formal duty established in paragraph 4 of article 100 of the COT (Organic Tax Code), which shall be penalized with a fine of one hundred (100) times the official exchange rate of the currency with the highest value published by the Central Bank of Venezuela (BCV) and, five (5) continuous days of closure of the commercial premises. When formal wrongdoings are committed by taxpayers classified as special by the Tax Administration, the applicable pecuniary penalties shall be increased by two hundred percent (200%), according to article 108 of the COT.

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We build lasting relationships, that is why our commitment is to provide an exceptional service to our client. Contact us.

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